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Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872452
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

30 November 2016

Dear Councillor

I am now able to enclose, for consideration at the meeting of the **CABINET** on Monday 5 December 2016 at 11.00 am, the following report that was unavailable when the agenda was printed.

3 **RECORD OF DECISIONS** (Pages 2-6)

The Decisions of the special meeting of the Cabinet held on 28 November 2016, numbered CAB 88 to CAB 93, are attached.

Yours sincerely

A handwritten signature in dark ink, appearing to be "N. Smith", written over the printed name "Chief Executive".

Chief Executive

Record of the decisions of the special meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 28 November 2016 at 11.04 am.

Present:

Chairman: Councillor P A Watkins

Councillors: M D Conolly
T J Bartlett
P M Beresford
N J Collor
N S Kenton
K E Morris

Also Present: Councillor S F Bannister
Councillor S S Chandler
Councillor M R Eddy
Councillor B Gardner
Councillor P Walker

Officers: Chief Executive
Director of Environment and Corporate Assets
Director of Finance, Housing and Community
Director of Governance
Head of Corporate Services
Democratic Support Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
|---|--|--|---------------------------------|---|
| CAB 88 28.11.16 Open Key Decisions No Call-in to apply Yes Implementation Date 6 December 2016 | <u>APOLOGIES</u> It was noted that there were no apologies for absence. | None. | To note any apologies received. | |

| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
|--|--|--|---------------------------------------|---|
| CAB 89 28.11.16 Open Key Decisions No Call-in to apply Yes | <u>DECLARATIONS OF INTEREST</u> It was noted that there were no declarations of interest. | None. | To note any declarations of interest. | |

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| Implementation Date 6 December 2016 | | | | |
|---|--|--|--|--|

| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
|--|--|--|--|---|
| CAB 90 28.11.16 Open Key Decisions Yes Call-in to apply No ➤ Implementation Date 1 December 2016 | <u>COUNCIL TAX REDUCTION SCHEME</u> It was agreed: (a) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 84, made at its meeting held on 22 November 2016 (Minute No 98), be acknowledged. (b) That Cabinet decision CAB 84 be reaffirmed. | None. | At its meeting held on 22 November 2016, the Scrutiny (Policy and Performance) Committee endorsed Cabinet decision CAB 84 of 21 November 2016. | |

| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
|---|---|--|--|---|
| CAB 91 28.11.16 Open Key Decisions No Call-in to apply | <u>REVISED TREASURY MANAGEMENT STRATEGY 2016/17</u> It was agreed: (a) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 85, made at its meeting held on 22 November 2016 (Minute No 99), be acknowledged. | None. | At its meeting held on 22 November 2016, the Scrutiny (Policy and Performance) Committee endorsed Cabinet decision CAB 85 of | |

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| <p>No</p> <p>Implementation Date 1 December 2016</p> | <p>(b) That the Scrutiny (Policy and Performance) Committee's recommendation (b) be approved, subject to the caveat that a property investment report would be included in the Budget Monitoring report circulated to Members quarterly.</p> <p>(c) That Cabinet decision CAB 85 be reaffirmed, subject to the addition of (b) above.</p> | | <p>21 November 2016 and made an additional recommendation that a property investment report be submitted to Council annually.</p> | |
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| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
|--|--|--|---|---|
| <p>CAB 92 28.11.16 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 6 December 2016</p> | <p><u>PROPERTY INVESTMENT STRATEGY</u></p> <p>It was agreed:</p> <p>(a) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 87, made at its meeting held on 22 November 2016 (Minute No 101), be acknowledged.</p> <p>(b) That Cabinet decision CAB 87 be reaffirmed, subject to 87 (b) (ii) being amended to read 'That a supplementary revenue budget of £200,000...', and the addition of the following resolution:</p> <p>That Members be appointed to the Project Advisory Groups as follows:</p> <p>Commercial Investment Project Advisory Group – Leader of the Council (Councillor P A Watkins); Portfolio Holder for Corporate Resources and Performance (Councillor M D Conolly); Portfolio Holder for Property Management and Public Protection (Councillor T J Bartlett); Leader of the Opposition Group (Councillor M R Eddy) and Deputy Leader of the Opposition Group (Councillor P Walker).</p> | <p>None.</p> | <p>At its meeting held on 22 November 2016, the Scrutiny (Policy and Performance) Committee endorsed Cabinet decision CAB 87 of 21 November 2016.</p> <p>At its 21 November meeting, Cabinet agreed the principle that two Project Advisory Groups be established. It is now requested to make specific appointments to these Groups.</p> | |

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| | Residential Investment Project Advisory Group – Leader of the Council (Councillor P A Watkins); Portfolio Holder for Corporate Resources and Performance (Councillor M D Conolly); Portfolio Holder for Housing, Health and Wellbeing (Councillor P M Beresford), Leader of the Opposition Group (Councillor M R Eddy) and Shadow Portfolio Holder for Housing, Health and Wellbeing (Councillor P M Brivio). | | | |
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| Decision Status | Record of Decision | Alternative options considered and rejected (if any) | Reasons for Decision | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
|---|---|--|--|---|
| CAB 93 28.11.16 Open Key Decisions No Call-in to apply Yes Implementation Date 6 December 2016 | <u>DOVER TOWN CENTRE AND WATERFRONT PROJECT ADVISORY GROUP: TERMS OF REFERENCE</u> It was agreed that the draft Terms of Reference for the Dover Town Centre and Waterfront Project Advisory Group, as set out on page 5 of the agenda, be approved. | None. | The Dover Town Centre and Waterfront Project Advisory Group was established in 2015 to advise Cabinet on proposals for the regeneration of Dover town centre and waterfront. Cabinet is requested to approve the Group's Terms of Reference. | |

The meeting ended at 11.10 am